

Greater FredericksburgUSBC

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March 24, 2017

Dear Secretary,

Enclosed is your form for reporting final averages of your GFUSBC certified members. Please add any names of members that have been added since the report form was printed. For those that use league software packages, you may use that to generate your final average report in lieu of the attached report. Reporting of final averages require that a sanction card has been submitted from your league and that the member has a valid 2016/2017 USBC/GFUSBC membership. Final averages should be submitted within two weeks of the end of your league and no later than May 31, 2017.

If you are using a league software package to generate your final average listing*, please ensure the report is generated with the following requirements:

1. If possible, print the report with extra space between lines;
2. **List all members together alphabetically – do not split the report by gender;**
3. **Your report must include the proper ID #s;**
4. **Do not** restrict the report to 21 games – **REPORT ALL DATA;** and
5. Double check your report to ensure your report contains all the members reported on the association request form – **any additional names must have had a card submitted.**

*Note – some of the software (s/w) programs will not report a final average if the certification information has not been filled in –
DOUBLE CHECK S/W GENERATED REPORTS.

It is critical that you proof your statistics. Total pins divided by the number of games must equal the average you are reporting. If the data is not correct, the average information cannot be entered in to the Association database for reporting to USBC Headquarters in a timely manner. Incorrect data submittal also delays the production of the annual average book.

It is the league Secretary's responsibility (not the bowling centers') to report final averages and retain the average data for a minimum of six months following the end of the league schedule.

Please complete and return the following (where applicable):

Final Standing Sheet – Required

If your league had a split season, please include a standing sheet for each half.

High Score Reports

Indicate the names and statistics for the women and men who have the High Average (48 games or more), High Scratch Series, and High Scratch Game in your league. **The names submitted should be those who bowled the high score (regular member and subs) regardless of what league awards were earned.** Eligibility requires USBC/GFUSBC certification. Please use the enclosed forms (one for women and one for men) for reporting these achievements. Names submitted will be used to determine the GFUSBC year-end awards.

GFUSBC Triple Crown Award

The Triple Crown Award will be issued to any league member (male and/or female for mixed leagues) who held the High Average, High Scratch Series, and High Scratch Game – regardless of league awards standings. If you have a league member who qualifies for this award, please complete and return the enclosed form.

17-18 Elected League Officers

Greater Fredericksburg USBC will host a League Workshop on **August 5, 2017**. Please indicate your elected President and Secretary on the enclosed form for the coming season so invitations may be issued. League secretaries will receive their league packages for the 2017-18 winter season at the workshop.

Please ensure that all awards that your league members are entitled to are submitted as soon as possible. If you require either GFUSBC award forms, please let me know. I'll be glad to forward them to you or you may download from www.gfusbca.org.

Thank you for all your hard work this season. You are the critical link for your bowlers receiving the full benefit of their certification dues. The two main items that most directly benefit your bowlers are accurate reporting of their final average and reporting of awards earned. Your prompt attention to these two matters is greatly appreciated, not only by me, but your league bowlers.

If you need assistance in any way, please do not hesitate to call.

Respectfully,

Courtney Tripp
Greater Fredericksburg USBC